

Earth and Environmental Sciences

1) Documents required at the recruitment application stage:

The documents should be loaded directly into the Online Application System (IRK).

- The Candidate holding the master's degree (or equivalent) before starting the enrollment process for the Doctoral School submits the **diploma or a certificate of obtaining a master's degree** (it is sufficient to provide a photocopy of the document and the presentation of its original); The Candidate planning to obtain the master's degree (or equivalent) after starting the enrollment process for the Doctoral School submits the diploma or a certificate of obtaining a master's degree;
- an information of a research fellow holding a scientific title or the academic degree of doctor habilitated on the possibility of providing supervision of a Candidate in the event of admission to the Doctoral School;
- **reference letter** for a candidate from a research fellow holding at least the academic degree of doctor habilitated;
- **curriculum vitae** containing information about the candidate's achievements, including in particular publications, participation in scientific conferences, voluntary services and assessments from the period of studies. The curriculum vitae must be accompanied by (as separate attachments) documents confirming academic achievements detailed in the curriculum vitae;
- **supporting documents for confirming academic achievements** detailed in the curriculum vitae.

In the event of the persons referred to in Article 186, section 2 of the Act,

- two opinions confirming the high quality of their research work and the high level of advancement of such work, issued by: a research fellow holding at least the academic degree of doctor habilitated or being an employee of a foreign higher education institution or a research institution, who has significant achievements in academic issues related to the curriculum must be provided.

Any document submitted in a language other than Polish or English must be accompanied by a certified translation into Polish or English.

2) Documents required for entry:

- the original OAS application printed out from the system, containing a photo;
- if it has not been submitted earlier, the Candidate submits the original of the diploma or a certificate of obtaining a master's degree (it is sufficient to provide a photocopy of the document and the presentation of its original);
- for inspection: identity card or passport;
- for inspection: the originals of all other documents provided at the registration stage.

Any document submitted in a language other than Polish or English must be accompanied by a certified translation into Polish or English.

Candidates with a higher education degree obtained outside Poland are required to provide additional documents - higher education diplomas awarded abroad should:

1. bear an apostille clause if the issuing country is covered by the Convention abolishing the requirement legalization for foreign public documents, done at The Hague on 5 October 1961 (Journal of Laws of 2005, No. 112, item 938) or
2. be subjected to legalization, in other cases.

In particularly justified cases, at the request of the Head of the Education Program, on the basis of a written justification submitted by the Candidate to Doctoral School, the Director of the Doctoral School may waive the requirement to submit an apostille or legalize university diplomas or other documents.

In the event of exposure to harmful, noxious or hazardous factors, the applicant will, at the time of registration, be referred for a medical examination by an occupational medicine physician. The candidate shall be obliged to deliver, within the time limit set by the Head of PhD programme, a medical certificate confirming the absence of contraindications.

Insurance:

Each doctoral student, including a foreigner, admitted to the doctoral school is obligatorily subject to health insurance if he/she is not covered by such insurance on other grounds (e.g. employment relationship, contract of mandate, business activity, insured as a family member under 26 years of age, **as the spouse of an insured person**). The health insurance contribution is paid by the Jagiellonian University and is financed from the State budget. In addition, a doctoral student receiving a doctoral scholarship is subject to compulsory retirement and disability insurance and accident insurance.

IMPORTANT:

A person admitted to the doctoral school begin PhD studies and acquire doctoral student rights upon taking the oath. The Department of Personal Affairs reports doctoral student admitted to the School to compulsory health and social insurance at the commencement of PhD studies, i.e. from 1 October at the earliest. Until that time foreign candidates are obliged to cover the costs of insurance for the time of travel, treatment, etc. individually.