<u>Biological Sciences: Biochemistry, biophysics, molecular biology and biotechnology</u>

1) Documents required at the recruitment application stage:

The documents should be loaded directly into the Online Application System (IRK).

a) **official transcript of the grades,** and in the absence thereof, a copy of the index book or of another document containing the course names and the grades received;
b) **an opinion of a research fellow** holding a scientific title or the academic degree of doctor habilitated employed in the unit where the training program is implemented: biochemistry, biophysics, molecular biology and biotechnology on the possibility of providing supervision of a doctoralstudent in the event of admission to the Doctoral School of Exact and Natural Sciences;
c) **reference letter** for a candidate from a research fellow holding at least the academic degree of doctor habilitated or being an employee of a foreign university or research institution, who has significant achievements in scientific issues related to the discipline of biological sciences;
d) **the two scientific opinions** referred to in point c) and d) confirming the high quality of the research work carried out and the high level of advancement of that workin the case of a candidate who is a graduate of first-cycle programmes or a student who has completed the third year of long-cycle programmes referred to in Article 186, section 2 of the Act:
e) **a curriculum vitae (CV)** with particular reference to scientific excellence;
f) **documents** confirming academic achievements detailed in the curriculum vitae;
g) a certified **translation** into Polish or English for each document submitted, which is drawn up in a language other than Polish or English.

Any document submitted in a language other than Polish or English must be accompanied by a certified translation into Polish or English.

2) Documents required for entry:

a) the original OAS application printed out from the system, containing a photo;
b) a photocopy and the original for inspection of:
   - a diploma certifying the holding of a degree of Master, Master Engineer or equivalent in a field of study from among those indicated in the detailed conditions of recruitment, or
   - a document certifying completion of studies abroad, giving the right to undertake training in the issuing country in order to obtain the degree of doctor or recognised as equivalent to the appropriate Polish diploma confirming the qualifications of the second degree;
   - if the candidate has not yet been issued with such a diploma by the closing date for enrolment, he or she shall submit a certificate of completion of such studies and a written undertaking to deliver the diploma conferring the right to take up doctoral studies by the specified deadline;
   - diploma supplement or official transcript of the grades, and in the absence thereof, a copy of another document containing the course names and the grades received.

c) for inspection: identity card or passport;

d) originals of all other documents provided at the registration stage in the form of a scan.

Higher education diplomas awarded abroad should:

1. bear an apostille clause if the issuing country is covered by the Convention abolishing the requirement legalisation for foreign public documents, done at The Hague on 5 October 1961 (Journal of Laws of 2005, No. 112, item 938) or
2. be subjected to legalisation, in other cases.

Any document submitted in a language other than Polish or English must be accompanied by a certified translation into Polish or English.

Insurance:

Each doctoral student, including a foreigner, admitted to the doctoral school is obligatorily subject to health insurance if he/she is not covered by such insurance on other grounds (e.g. employment relationship, contract of mandate, business activity, insured as a family member under 26 years of age, **as the spouse of an insured person**). The health insurance contribution is paid by the Jagiellonian University and is financed from the State budget. In addition, a doctoral student receiving a doctoral scholarship is subject to compulsory retirement and disability insurance and accident insurance.

IMPORTANT:

A person admitted to the doctoral school begin PhD studies and acquire doctoral student rights upon taking the oath. The Department of Personal Affairs reports each doctoral student admitted to the School to compulsory health and social insurance at the commencement of PhD studies, i.e. from 1 October at the earliest. Until that time foreign candidates are obliged to cover the costs of insurance for the time of travel, treatment, etc. individually.