**Wording of the announcement\*(example)**

**\*For education programmes conducted in English, the wording of the notice should also be sent in in English.**

Pursuant to §7 (1) and (3) of Resolution No. 61/X/2022 of the Senate of the Jagiellonian University of 26 October 2022 on the terms and conditions for admission to the Doctoral School of Exact and Natural Sciences at the Jagiellonian University in the academic year 2023/2024, the Director of the Doctoral School of Exact and Natural Sciences announces a competition for[[1]](#footnote-2) ............... doctoral student(s) with a stipend funded by a research project for the education programme............................................. within the framework of the project ............... entitled ....................................................................... ...................................................................................................................................Grant Manager *(title name, department/institute/department/unit)* ........................ offers the opportunity to complete a PhD in the topic:

*.................................................................................................................................................*

**Description of the research project (5-10 sentences):**

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**\*please attach a photo or graphic illustrating the project (as a separate file, format: jpg, png or pdf)**

**Candidate profile:**

- expected knowledge of English at least at B2 level

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The competition will be conducted by the Admission Committee and the results will be the basis for the admission of the selected candidate(s).

**Competition schedule:**

1. Announcement of the competition on the Doctoral School website\*: .....................................

**\*(2 weeks before the opening of the competition)**

1. Opening of the competition (start accepting applications in the IRK): ...............................
2. Deadline for submitting applications (closing date for IRK applications): ...................
3. Entrance examinations: .....................................
4. Announcement of results: .....................................
5. Enrollment: .....................................
6. Enrollment (reserve list): .....................................
7. Expected start date of education: ................................

**Detailed recruitment conditions and procedures - tailored to the specific education programme in accordance with the current academic recruitment rules (link is completed by the School).**

**Application documents required for the education programme. (link, to the list valid for the academic year in question, to be completed by the school)**

**Additionally required documents due to the specifics of the research project:**

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**Please upload your application documents in the electronic IRK system (**[irk.uj.edu.pl](http://irk.uj.edu.pl/)**)**

**Documents required for admission to the education programme (link, to the list in force in the academic year, to be completed by the school)**

In the case of exposure to factors that are harmful, strenuous, or hazardous to health, the candidate is referred to a medical examination by an occupational physician at the time of enrolment. The candidate is required to provide a medical certificate stating that there are no contraindications to undertaking education within the deadline set by the education programme co-ordinator (applies to selected education programmes only).

**Higher education certificates obtained abroad should:**

1. bear an Apostille when the country issuing the document is covered by the Convention Abolishing the Requirement of Legalisation for Foreign Public Documents, done at The Hague on 5 October 1961 (Journal of Laws of 2005, No. 112, item 938), or
2. by subject to legalisation, in other cases.

In particularly justified cases, at the request of the Grant Manager, the Director of the NŚiP Doctoral School may waive the requirement to provide apostille or to submit diplomas of higher education or other documents for legalisation.

Any document issued in a language other than Polish or English must be accompanied by a certified translation into Polish or English.

**Accommodation:**

It is possible to apply for a place in the Doctoral House. Receipt of a place is determined by the availability of vacant places and the fulfilment of the conditions described [on the Doctoral Student Society website.](https://doktoranci.uj.edu.pl/pl_PL/dom-doktoranta)

**IMPORTANT:**

A person admitted to a doctoral school commences education and acquires the rights of a doctoral student upon taking the oath. The taking of the oath is done by personally signing the oath in the office of the Education Programme.

**Health Insurance – important changes**

As of 1.10, the rules for the registration of doctoral students for health insurance by the University are being changed. After this date:

1. Citizens of Poland, European Union [EU], European Free Trade Association [EFTA] and holders of the Pole's Card, up to the age of 26 should be insured as members of their families, if these have insurance in the EU/EFTA. The insurance is confirmed by a valid EHIC (European Health Insurance Card) card issued in the country of insurance application. Once they have reached the age of 26, they will apply for health insurance coverage at the Jagiellonian University.

2. Other doctoral students (from outside the EU, EFTA) have to pay for their own voluntary health insurance at the Social Security Health institution [ZUS] (on the basis of a contract concluded with the Polish National Health Fund [NFZ] facility) or take out a commercial insurance with a guarantee amount of no less than EUR 30000. They may have both of these insurances. It is insufficient to have only medical packages (subscriptions) in private facilities, as these do not cover the costs of possible hospitalisation. We recommend that each candidate, in particular a foreign candidate, takes out insurance for the duration of the journey and a minimum of the first month of stay in Poland (until the formalities have been completed upon arrival).

1. please indicate number of places [↑](#footnote-ref-2)